

Kinloch Fire Protection District

Board Meeting Minutes October 30, 2018

Location: Kinloch City Hall 5859 Martin Luther King Blvd Kinloch, MO 63140

Time: 3:41 PM

Meeting called to order – Director Pickens

Roll Call:

Director Pickens – Present

Director Falls – Present

Director Reece – Absent

Fire Chief Pryor – Absent

Asst. Chief Stewart – Present

Legal Officer Gray - Absent

a quorum has been established,

regular open board meeting is now in session.

Open floor comments from the public

NO members of the public are present

Next item – Old Business

Directors review All current invoices, bills, and expenditures presented for approval

There is some discussion, and conversation

-Motion by Director Pickens to pay the bills, invoices and approve expenditures

2nd by Director Falls

All in favor: Director Pickens (YEA) Director Falls (YEA), non-opposed. Motion Carried

Next item

Motion by Director Pickens to approve board meeting minutes from September 25, 2018

2nd by Director Falls

All in favor: Director Pickens (YEA) Director Falls (YEA), non-opposed. Motion Carried

New Business

Tax rate hearing , Tax rate ballot issue for February 2019 special election

- Asst Chief Stewart: We have been advised by the State Auditors office that we cannot exceed our jurisdictional authority as it pertains to the Recent tax increase ballot issue Proposition K. The district cannot raise the taxes that much at one time and also, we can't run them on the same proposition they have to be separate, so although the bond issue passed the board needs to redo the tax increase propositions in accordance with the state law pertaining to fire district tax increases.

-Director Pickens: motion to set tax rate hearing for Nov 13, 2018 to authorize tax rate increases for the Real residential Property, Real Commercial Property, and Personal property

2nd by Director Falls

All in favor: Director Pickens (YEA) Director Falls (YEA), non-opposed

Motion carried

-Asst. Chief Stewart: We were also Advised by the Mo State Auditors office that Former director Janay Small executed a voluntary reduction of the Dispatch tax, and asked is the board going to vote to reverse that voluntary reduction. Currently at this time the district is collecting \$0 for the dispatch tax.

-Director Pickens we will vote to reverse that on Nov 13 2018 tax rate hearing

Next item

-Asst. Chief Stewart: At this time, we are currently going back and forth with the State work comp agency, due to a woman by the name of Tangilya Byrd having filed a work comp claim in the name of the fire district. We do not know who this lady is, and she has never been an employee of the Kinloch Fire District, we have no record of the incident in question and location, I've double checked with dispatch and we didn't even run a call on the day the work comp notice is saying, we have advised them that this is a false claim and we have no record of any ambulance calls or accidental injury calls on the day or time in question.

NO further discussion on the matter

Next item

-Asst Chief Stewart: We are foreseeing a life safety issue at the suburban heights apts and the city of Kinloch apt complexes. The Chief is asking the board to execute an ordinance requiring all property managers of multi family commercial dwellings to obtain an occupancy permit and fire safety inspection from the fire district prior to the move in of new tenants. As the Fire safety inspection would need to be obtained by the landlord prior to renting the apartment out, and the tenant then would be required to obtain an occupancy permit from the Kinloch Fire Protection District separate from the City of Kinloch. In order to get an occupancy permit from the Kinloch Fire Protection Dist. the landlord would have to present the new tenants with a copy of the fire safety inspection from the Fire district before we would issue an occupancy permit. That way we can begin to keep an account making sure the occupancy limits are not being exceeded according to the parameters set forth in the International fire\building codes.

Motion by Director Pickens to execute Ordinance 43-43 which states the following: By ordinance of the Kinloch Fire Protection District Board of Directors, THE PROPERTY MANAGER OR LANDLORD OR OWNER OF ANY PUBLICLY OWNED OR PRIVATELY OWNED MULTI-FAMILY DWELLINGS WITHIN THE KINLOCH FIRE

PROTECTION DISTRICT MUST OBTAIN A LIFE SAFETY FIRE SAFETY INSPECTION FROM THE KINLOCH FIRE PROTECTION DISTRICT FOR A FEE OF \$50.00 USD PRIOR TO THE RENTING OF ANY HOUSING UNIT FOR THE PURPOSES OF HABITATING OR OCCUPANCY, THIS INSPECTION WILL BE RENDERED INVALID UPON THE VACATING OF THE HOUSING UNIT BY EACH TENANT, FURTHERMORE ANY PROSPECTIVE TENANT SEEKING TO OCCUPY SUCH UNITS MUST OBTAIN AN OCCUPANCY PERMIT FROM THE KINLOCH FIRE PROTECTION DISTRICT PRIOR TO OCCUPYING ANY HOUSING UNIT WITHIN THE MULTI-FAMILY COMMERCIAL DWELLING FOR A FEE OF \$10.00 USD AND SHALL ONLY BE GRANTED A KINLOCH FIRE PROTECTION DISTRICT OCCUPANCY PERMIT AFTER SUBMITTING A COPY OF THE CURRENT LIFE SAFETY FIRE SAFETY INSPECTION OBTAINED BY THE PROPERTY MANAGER, OR LANDLORD, OR OWNER OF THE HOUSING UNIT BEING RENTED TO THE APPLICANT TO THE KINLOCH FIRE PROTECTION DISTRICT FIRE OFFICER AT THE TIME OF APPLICATION FOR OCCUPANCY. ALL REQUEST FOR LIFE SAFETY FIRE SAFETY INSPECTIONS AND APPLICATIONS FOR OCCUPANCY SHALL BE OBTAINED AT THE KINLOCH FIRE PROTECTION DISTRICT FIRE STATION. THIS ORDINANCE IS HEREBY BE FULLY EXECUTED EFFECTIVE JULY 1, 2019 BY ORDER OF THE KINLOCH FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

DEIRDRA PICKENS- KFPD BOARD PRESIDENT

EDNA REESE- KFPD DIRECTOR

ROSETTA FALLS- KFPD DIRECTOR

TO BE COMPLETED BY NOTARY
(in accordance with State notary requirements)

State of _____

County of _____

This instrument was acknowledged before me this ____ day of _____ (month),
____ (year), by _____ (name of officer or
agent, title or officer or agent) of _____ (name of entity).

____ Personally Known

____ Produced Identification

Type of ID and Number on ID _____

(Seal)

Signature of Notary

Name of Notary
(Typed, Stamped or Printed)

Notary Public, State of _____

All in favor: Director Pickens (YEA) Director Falls (YEA), non-opposed

No further discussion, motion carried

Motion by Director Pickens to adjourn, 2nd by Director Falls

All in favor: Director Pickens (YEA), Director Falls (YEA), non-opposed

Meeting adjourned at 4:34PM

I ATTEST TO THIS DOCUMENT BEING THE TRUE AND ACCURATE ACCOUNT OF THE MEETING OF THE BOARD OF DIRECTORS OF THE KINLOCH FIRE PROTECTION DISTRICT ON THE 30TH DAY OF OCTOBER IN THE YEAR 2018 BEGINNING AT 3:41 PM AND ADJOURNING AT 4:34 PM

SIGNED : _____ / KEVIN J. STEWART (SECRETARY TO THE BOARD)