

Kinloch Fire Protection District

Board Meeting Minutes of the Meeting of the Board of Directors

Tuesday January 29, 2019 at 3:50p.m.

I. Meeting called to order at 3:50p.m. By Director Pickens

a. Roll Call:

Director Pickens- Present

Director Falls- Present

Director Reese- Present

Chief Pryor- Absent

Asst. Chief Stewart – Present

Legal Officer Gray- Absent

b. Open floor comments from the public

- NO MEMEBERS OF THE PUBLIC ARE PRESENT

II. Old Business

- a. Approval of board meeting minutes from Nov 13, 2018 board meeting
  - motion by Director Falls and 2<sup>nd</sup> by Director Reese. All in Favor and None opposed. Meeting minutes have been approved for Nov 13, 2018
- b. Approval of district expenditures, bills, and invoices
  - Asst. Chief Stewart presents purchase order # 19-005 for training for the Asst Chief and FF Krystal Hatton to attend the Jefferson County Fire Investigators Seminar. The Price is \$75.00 per person bringing the total to \$150.00 for both to attend
  - Asst Chief Stewart states Krystal Hatton is one of our FF/EMT's she also works for the City of Berkeley FD, but she is one of our FF and the Chief would like to appoint her to the position of Fire Marshal, she is very smart and very thorough , and she comes with experience from the Prince George's County Fire District in Maryland, the Washington DC area. At some point we'll get her in here so you all can meet her officially.
  - Asst Chief explains an invoice for the repair of the Positive Pressure ventilation fan, during training it fell over and we had to send it into the shop for repair, repairs have been made to the carburetor and filter, and it is ready for pick up.
  - Asst Chief Stewart explains an invoice from Alban Scientific, this is for our Glucometer and blood glucose level test strips
  - Asst Chief Stewart explains invoice for Boundtree medical, this is for more medical supplies, specifically resuscitation equipment we has a couple of shootings and the equipment was used.

- Asst Chief Stewart explains the reason some of the bills are past due because the district had not received any deposits from the County collector of revenue for the past couple of months, and we did not have the funds to pay them
- Asst. Chief Stewart explains invoice for Chief Officers Winter Carhart Coats
- Asst. Chief Stewart explains the District has been selected to receive a trailblazer award from the Grade A for Change PAC , they are honoring us at a brunch at the Savoy banquet center on Saturday March 2, 2019 at 1030am, we have a table of 10 that we are required to fill and the cost is \$45.00 per person, we will receive an award and certificates, they work to make sure that the minority community has equal representation on the school board. The Chief and I would like to ask the board to give us permission to go ahead and attend and receive the award. Mrs. Judy Shaw the coordinator is asking for a name of someone preferably the president of the board or the Chief to sit at the head table and receive the award. We would like to ask the board to approve the payment of the \$45 fee per person for us to be able to attend. Director Pickens has agreed to represent the District at the head table and receive the award on the districts behalf, it is a pretty big award that we are receiving , a lot of state government officials such as State senators and states reps will be in attendance
- Asst Chief Stewart Informs the board that he is going to get the board members uniform polo shirts identifying them as directors with the name embroidered, they will be black in color with the district patch on the left chest area and the directors name on the right side, they are kind of dressy but they will look really nice.
- Asst. Chief Stewart Shows the board the Ads to be submitted to the Grade A for Change Awards committee for the Fire Districts entry into the souvenir booklet. He explains that he needs to get the pictures of the Directors to submit to be added to the booklet.
- Motion by Director Pickens and 2<sup>nd</sup> by Director Falls to approve payment of District Bills, invoices, and expenditures
- Vote Called by Director Pickens

Director Pickens-Yea

Director Falls- Yea

Director Reese- Yea

Motion has been approved

### III. New Business

- a. Asst. Chief Stewart says as you all are aware of the passing of Ret Board Member and Lt. Roy Oldham, arrangements have been made. The Funeral will be this Thursday , he will be laid out at the Archway memorial chapel on Taylor road in Hazelwood, visitation will be from 10AM to 11, the funeral will be from 11-12 and the burial will take place at Jefferson Barracks National cemetery. The Missouri Firemen's Association and the Funeral Assistance team was contacted to give Roy a Full honors as a Former FF and Board Member, so they will be on site and they will be with us for the duration of the visitation all the way to the burial, so he will receive full honors from the Missouri Firemen's association
- Director Falls ask why didn't her husband receive a firemen's funeral

- Asst Chief Stewart explained because Mr. Clemons passed away out of town in Memphis the Mo Firemen's association would not be able to conduct funeral services for him down there, he would have had to be here in Missouri.
- All of the guys are pretty hurt by Roy's passing but they are all excited that they get to be a part of the services honoring Roy.
  - b. Asst. Chief Stewart reports we have some things on the Ballot in April, So we have Ms. Director Falls, she will be up for reelection in April, her paperwork has been processed and she is on the ballot, I believe the next director will be up for election in 2021 and that's will be Director Reese.
- Director Reese says I thought I was up for election for 2019, Asst. Chief Stewart says I believe its Ms. Falls, Ms. Reese says I think I'm suppose to be put on the ballot for this year I thought they said, something that wasn't done but I don't know, if you don't know
- Asst. Chief Stewart, only one of the directors have to be put on the ballot this year because they staggered you all's terms one to expire in 2019, then 2021, then 2023 so all 3 seats wouldn't be up at one time, Ms. Reese you are good till 2021 and Mrs. Pickens till 2023, and it just cycles through for another 3 years once you are reelected
- So that's good to go, we have 1, 2, 3, 4 propositions on the ballot for April, we have proposition K, prop K reads shall the board of directors of the KFPD be authorized to levy an additional tax not more than .50 on the 100 dollar assessed valuation to provide funds for the support of the district. The answer should be Yes for the proposition or no for the proposition. The next proposition is Proposition Y shall the board of directors of the KFPD be authorized to levy an additional tax of no more than .04 cents per 100 dollars assessed valuation to raise the amount required by the district for dispatch services and the purchase of necessary communications equipment, yes for the prop or no for the prop, we have prop M shall the board of directors of the KFPD be authorized to levy an annual tax rate of .30cents per 100 dollars assessed valuation for debt service to enable the district to promptly pay in full when due all interest on and principal of bonds and other obligations of the district and to pay any indebtedness and any accruing defaults or deficiencies in the bonded or contractual indebtedness and to provide funds for the support of the district yes for the prop or no for the prop, and then we have proposition g shall the board of directors of the KFPD be authorized to levy an additional tax of not more than .40 cents per 100 dollars of assessed valuation to provide funds for the support of an ambulance service or partial or complete support of a emergency medical technician defibrillator program or partial complete support of an emergency medical technician paramedic first responder program yes for the prop or no against the prop, so pretty much these tax initiatives we have put to get her and placed on the ballot are tax increases that the district needs to grow and to make sure we secure the funds to purchase the necessary equipment to provide the services that we are expected to provide for a long time we have gone we have gone with substandard equipment and without because we just didn't have the ability to draw tax revenues and now that we can we want to make sure we get the proper equipment and training and facilities to be able to do the best job that we can, so all these things have been submitted and are on the ballot for April.

IV. Seeing that we have no members of the public present we have no need to go into closed session. And we will continue with the regular board meeting.

- a. The Chief and myself would like to make a recommendation to conditionally appoint Krystal Hatton to the position of Fire Marshal, there is a conditional appointment please see the conditional appointment in your packets
- She is a certified fire fighter through the State of Missouri and the State of Maryland, I believe she is very thorough and smart, she is qualified, and to approve this conditional appointment I would need at least two signatures from the directors.
- b. Next we have the Medical officer captain Patricia Reece, it is my recommendation and the Chief's recommendation that Captain Reece be appointed to the position of Chief Medical Officer, right now she serves as our Medical officer as a Paramedic for the district, right now she currently works for the City of St. Louis FD as a Paramedic crew chief. It is the Chiefs and my recommendation that she be promoted to Chief Medical Officer. With her credentials being CPR Instructor EMT basic instructor she has pediatric advanced life support advanced cardiac life support basic life support training and she's currently working to get the KFPD licensed as a Basic life support agency so we will be registered with the state, we will have a state EMS license along with medical control with the Washington university school of medicine emergency physicians, we will actually have doctors responding to our calls depending on the nature and severity of our calls, we will be able to receive standing orders, offline and online orders and protocols, they will set the standards as far as training requirements for every member, she is working hand in hand with the doctors to establish this.
- Motion by Director Reese and 2<sup>nd</sup> by Director Falls to promote Patricia Reese to Chief Medical Officer  
Vote Called by Director Pickens  
Director Pickens- Yea  
Director Falls- Yea  
Director Reese- Yea
- Motion approved
- Asst Chief Stewart states he and Chief Pryor recommends promoting Bat Chief Perry to Deputy Chief Perry to manage discipline and personnel, and scheduling
- Motion from Director Falls and 2<sup>nd</sup> by Director Reese

Vote called by Director Pickens

Director Pickens- Yes

Director Falls- Yes

Director Reese-Yes

Motion approved

Motion by Director Pickens to adjourn, 2<sup>nd</sup> by Director Falls, all in Favor and none have opposed, Meeting is adjourned at 4:37pm